



Our **REACH** values stand for **Respect. Engage. Aware. Celebrate. Honest.**

Me mahi tahi tatou mō te oranga o te katoa – We should work together for the wellbeing of everyone

Kia ora whānau

There are now only three and a half days until we finish for 2023!! Our last day is on Tuesday 19 December at 1.00pm. Please be aware that all staff will be off-site for our end of year Christmas function so there will be no one at school after school finishes for the year. We recommend contacting SKiDS to arrange for child care for your tamariki if you are unable to collect them at 1.00pm.

**Farewells.** This year we sadly say farewell to a number of staff. We wish our Receptionist Tash McLachlan the best as she moves out of Auckland. Teachers Tamara Davis, Shirley Blowers, Jackie Van Erven and Alex Duffin are also leaving us, we wish them every success and acknowledge the connections they have made with our tamariki and colleagues during their time with us.

**Welcome** to new teaching staff Ms Lorraine MacDonald, Miss Aimee Hinsch, Mrs Jen Harris, Mr Zain Thompson, Mr Matt Newman and Mr Jean Rademeyer, all of whom will be in front of students on the first day of school Wednesday 7 February. Leigh Wilson replaces Tash in the front office in January. and we know you will make her feel welcome.

**Prizegivings** are still being held, tonight the seniors prizegiving will be held in the hall tonight from 5.30pm. Please ensure you are seated promptly by 5.30pm.

The **Yr 8 dinner** will be held at La Porchetta restaurant, 199 Lincoln Rd at 5pm tomorrow Thursday 14 December. Students should be delivered to La Porchetta no later than 5pm. There is no cost to students for this event. We will return students to school. **Yr 7's are invited to join the Yr 8's for dessert** in the hall at **6.30pm** followed by the **Yr 7 & 8 dance**. There is a \$5.00 charge at the door for Yr 7's. We ask parents to please collect their children from the hall no later than 8pm.

**Student reports** will be sent home in an envelope with your child on the last day of school. If your child will not be at school on the last day reports will be kept at the office for collection.

**2024 Stationery.** For those of you already planning for 2024, there will be a letter regarding the stationery cost in your child's report envelope going out on the last day. To help with budgeting, the cost will be \$35 per child. This will cover the cost of your child's maths workbook. All consumable stationery, books pens etc will continue to be provided by the school.

Should you have missed information re **school uniform purchase**, you can order school uniforms from our website under the 'shops' tab, this takes you through to the NZ Uniforms website where you can order and pay online. You can visit their premises at 7 Rata Street, New Lynn if you are wanting to try on samples over the school holidays. Please ensure your child is in correct uniform at the start of next year with the school hat. **ALL YEAR 7 and 8 students are expected to be wearing the senior navy shirt at the start of 2024.**

**Thank you to our whanau and Friends of the School** who have supported us throughout the year with attending school trips, fundraising and generally helping out in our school. We value and appreciate you.

**Tiriwa Kia Harikoa:** Our students performed in our Kāhui-wide cultural day on November 17th. This was a phenomenal celebration and we want to say a massive thanks to:

- Mitre 10 Westgate: for providing the beautiful plants for our staging. It looked incredible!
- The Warehouse Westgate: for the generous donation of food for our learners
- Massey High School: For lending us their spaces and resources. We really appreciate it.

We couldn't make these days go ahead without the generosity of these local supporters.

To our graduating students, I wish you all the best as you head towards secondary school and know you will go on to great things! Hold your head up, be proud and always do your best.

On behalf of our Board and our staff, I wish you all safe travels and quality time relaxing with whanau over the holidays, and look forward to seeing our tamariki at school on 7 February when school restarts for 2024.

Leisha Byrnes

**PRINCIPAL**

Whāia te iti kahurangi ki te tūohu koe me he  
maunga teitei

*Seek the treasure you value most dearly: if you  
bow your head, let it be to a lofty mountain*



Thank you to The Warehouse Westgate for their generous donation of kai, and to Mitre 10 for staging plants.



### BOARD

Our trustees are:

Raewyn Clark, Presiding Member [bot@lincolnheights.school.nz](mailto:bot@lincolnheights.school.nz)  
 Ben Lynch, Kiri McCabe, Doreen Retimana, Ken Tuioti, Sarah Pope, Robert Walker and Gordon Irving (Staff Trustee)

We welcome Robert Walker who joined our Board effective 29 November. Robert has filled the casual vacancy by Selection for a three year term.

### WHAT'S COMING UP

<b>TERM FOUR</b>		
Week 10	Wednesday, 13 <sup>th</sup> December Thursday, 14 <sup>th</sup> December	Senior Prizegiving, Hall, 5.30pm Yr 8 Dinner at La Porcheta restaurant, Lincoln Rd, 5pm prompt Yr 7 dessert in the hall, 6.30pm, \$5 charge at the door Last playgroup session for 2024
	Friday, 15 <sup>th</sup> December Saturday, 16 <sup>th</sup> December	Moemoe Fou EOY trip to Pt Erin Pools Final Out of Hours Music School lessons for 2023
Week 11	Monday, 18 <sup>th</sup> December Tuesday, 19 <sup>th</sup> December	Year 0-3 prizegiving, 9am to 11am, hall Yr 4-6 prizegiving, 11.30am to 1pm, hall Moemoe Fou Celebration, 1pm-3pm, hall Student Reports home <b>LAST DAY OF SCHOOL FOR 2023 - 1PM FINISH</b>
<b>2024</b>		
	Thursday, 4 <sup>th</sup> January Thursday, 11 <sup>th</sup> January Thursday, 18 <sup>th</sup> January Thursday, 25 <sup>th</sup> January Thursday, 30 <sup>th</sup> January Wednesday, 31 <sup>st</sup> January Thursday, 1 <sup>st</sup> February Friday, 2 <sup>nd</sup> February Monday, 5 <sup>th</sup> February Tuesday, 6 <sup>th</sup> February	Library open 10am - 2pm for Summer Reading Programme Library open 10am - 2pm for Summer Reading programme Library open 10am - 2pm for Summer Reading programme Library open 10am - 2pm for Summer Reading programme Playgroup re-opens, 9.30am - 12.30pm Office open 9am to 1pm for enrolments & enquiries Office open 9am to 1pm for enrolments & enquiries Office closed Office open 9am to 3pm for enrolments & enquiries <b>WAITANGI OBSERVANCE. School closed</b>
<b>Term One</b>		
<b>Week 1</b>	Wednesday, 7 <sup>th</sup> February	Term One begins, school starts 8.50am

*Our motto – In The Gate by Half Past Eight Guarantees You Won't be Late!*

**School will be closed on the following days in 2024:**

May 31, August 23 and 26, October 25 for Teacher Only Days - We will advise SKiDs so that supervision is available

**School will close at 1pm on the following dates in 2024:**

6 March and 31 July for Parent Interviews that will begin 1.30pm – 7.30pm

12 March, 28 May, 20 August, 12 November for Kāhui Ako PLD 1.30pm – 5pm. We will advise SKiDs so that supervision is available

## GENERAL NOTICES

- ❖ **Parent supervised Playgroup sessions** run by Auckland Kindergarten operate from the room closest to the Doone Place school entrance on Tuesdays, Wednesdays and Thursdays from 9.30am until 12.30pm. Email Manager Fonda Rowe at [fonda.rowe@aka.org.nz](mailto:fonda.rowe@aka.org.nz) for more information. **Last session for 2023 is Thursday 14 December. Playgroup reopens Tuesday 30 January 2024.**
- ❖ Summer Holidays are coming up, and our **December Holidays are now open for bookings!** The sKids Holiday Programme operates out of Peninsula Primary. Our Summer Adventures are all about connections, like the bonds we make with new and old friends and our wonderful team at sKids. For our December portion of the holidays, we'll discover the joy of crafting and giving and celebrating the year 2023 [https://www.skids.co.nz/locations/lincoln\\_heights/](https://www.skids.co.nz/locations/lincoln_heights/) book now!
- ❖ SKiDS provide **on-site quality after school care** for LHS students Monday to Friday from 3pm until 6pm during term time. Contact SKiDS direct by emailing [lincolnheights@skids.co.nz](mailto:lincolnheights@skids.co.nz) or phoning 021 922 521.

## EVENTS

Last Friday we had our amazing Fiafia evening – it was a great event with stunning performances from our children, past students, Kāhui ako schools and wider community. Thank you all for coming. We raised over \$2,000 for our playground! Next year will be bigger and better!



Yesterday we held our whole-school annual Big Day In fun day. Thanks to everyone who helped set up, pack down and make this possible, especially our PB4L team. The weather wasn't as warm as we had hoped but it didn't stop our tamariki from having fun.



If you are a parent on the sole parent benefit and would like to find work as a Teacher Aide, the **Waitakere Learning Support/teacher aide** or **Enviroschools Learning Support** programmes may be for you.

#### Notes for applicants

**N.B. The positions on these programmes are only for those on the sole parent benefit.**

If you are eligible and interested in applying for one of the **Learning Support/Teacher Aide** positions **OR** the **Enviroschools Learning Support Aide** positions, please complete the **Application for Appointment** form **and** provide the following information:

1. **Letter of application and CV** which includes the following information:

- Which **school/schools** you would like to work in (**Learning Support** at Birdwood Primary; Freyberg Community School; Glen Eden Primary; Glendene Primary; Henderson Int; Henderson South Primary; Lincoln Heights Primary; Rutherford Primary; Te Atatu Int; Tirimoana Primary; **or** Waitakere College **or/and** **Enviroschools Learning Support** at Arohanui Special School; Flanshaw Road School; **or** Rutherford Primary).
- Any **previous experience** you have had working with children and/or gardening experience and interest (for **Enviroschools** position).
- What general **skills** you can bring to the position.

2. **Work and Income Number**

As these positions are partially funded by Work and Income through the Flexi-Wage Project in the Community subsidy, we need to ensure each applicant is eligible for funding assistance.

**Please note: An information meeting will be held at:  
Henderson Intermediate at 10.30 a.m., Thursday 8<sup>th</sup> February 2024**

If you have any questions regarding these positions, please contact:  
Margaret Campbell on 027 4376 126 or email [margaret@isap.org.nz](mailto:margaret@isap.org.nz)

Please deliver the completed application (along with cover letter and CV) to any one of the above schools' offices **or** email to: [margaret@isap.org.nz](mailto:margaret@isap.org.nz)

## APPLICATION FOR APPOINTMENT

**POSITION APPLIED FOR:** Learning Support /Teacher Aide  
 Or/and Enviroschools Learning Support Aide

at.....

**School(s)** in order of preference

**Section 1 – PERSONAL INFORMATION (please print clearly)**

First Name(s)	Surname	Work & Income Client Number
Residential address	Phone: Email:	Date of birth (optional)
Next of Kin (name)	Address/Phone no.	Relationship

**Section 2 – EMPLOYMENT HISTORY (Start with the most recent position)**

Employer name and address	Position held	From / To	Reason for leaving

**Referees:** Please give details of three referees, preferably two work-related and one personal referee, who may be contacted.

Name/Position	Organisation	Phone No. Email:
Name/Position	Organisation	Phone No. Email:
Name/Position	Organisation	Phone No. Email:

**Section 3 – EDUCATION (including NCEA, University, Further Education, Trade etc.).**

Name of school/college etc.	Dates attended	Qualifications acquired/subjects studied

**Section 4 – General**

<p><b>1.a.</b> Are you legally entitled to work in New Zealand?</p>	<p>Yes/No</p>	<p><b>3.c.</b> Are you awaiting the hearing of charges in a civil or criminal court of law?</p>	<p>Yes/No</p>
<p><b>1.b.</b> If your application is accepted, when could you start employment?</p>	<p>Date .....</p>		
<p><b>1.c.</b> Are you prepared to handle all equipment, product/manuals used in this position?</p>	<p>Yes/No  Yes/No</p>	<p><b>3.d.</b> If YES, give brief details ..... ..... .....</p>	<p>Yes/No</p>
<p><b>2.a.</b> Have you ever been convicted of a criminal offence?</p>		<p><b>4.a.</b> Are you a member of any territorial force unit?</p>	<p>Yes/No</p>
<p><b>2.b.</b> If YES, give brief details ..... ..... .....</p>		<p><b>4.b.</b> If YES, have you completed your whole time training?</p>	

**Membership of business, professional, or any other organisations:**

Name of organisation	Office held (if any)

**WAITAKERE LEARNING SUPPORT (TEACHER AIDE) PROGRAMME**  
**AND**  
**ENVIROSCHOOLS LEARNING SUPPORT AIDE PROGRAMME**

**30 WEEKS FIXED TERM EMPLOYMENT**

(excluding school holidays)

**20 HOURS PER WEEK**

Waitakere Improving School Attendance Programme is continuing our "Return to the Workforce" programmes for parents who currently receive the Sole Parent Support benefit.

We are able to employ **Learning Support (Teacher Aides)** to work in one of the following schools: **Birdwood Primary; Freyberg Community School; Glen Eden Primary; Glendene Primary; Henderson Int; Henderson South Primary; Lincoln Heights School; Rutherford Primary; Te Atatu Int; Tirimoana Primary; and Waitakere College.**

We are also employing **Enviroschools Learning Support Aides**, with positions currently available at **Arohanui Special School; Flanshaw Road School; and Rutherford Primary).**

The 20 hours of work for both programmes is during normal school hours and terms.

The positions are for a **30-week fixed term period** (excluding school holidays) commencing **Monday 11<sup>th</sup> March 2024** and finishing **15<sup>th</sup> November 2024**. The projects are partially funded by Work and Income through the Ministry of Development Flexi-Wage Project in the Community. The rate of pay will be \$23.56 per hour (A Grade, Step 1 Teacher Aide Collective Agreement) plus holiday pay, KiwiSaver and ACC. There is no guarantee that the Learning Support positions or the Enviroschools Learning Support Aide positions will continue after the end of the project.

Successful **Learning Support** applicants will develop learning support/ teacher aide skills through working with teachers and students in a classroom, supporting literacy, numeracy and general learning needs; and preparing teaching resources and other duties as requested by the school. A job description and training will be provided by each school.

Successful **Enviroschools Learning Support Aides** will receive training in the Enviroschools kaupapa and related content, including waste, horticulture, gardening and preparing food skills, pests, biodiversity, energy and water conservation through a network of resources as well as from Enviroschools and Auckland Council Sustainable Schools. (See <https://enviroschools.org.nz> for further understanding around Enviroschools kaupapa). General Learning Support/Teacher Aide skills will also be developed as an essential part of the role.

**PLEASE NOTE: Successful applicants must complete a satisfactory police vet and to be available for interviews during the week Monday 19<sup>th</sup> – Friday 23<sup>rd</sup> February 2024.**

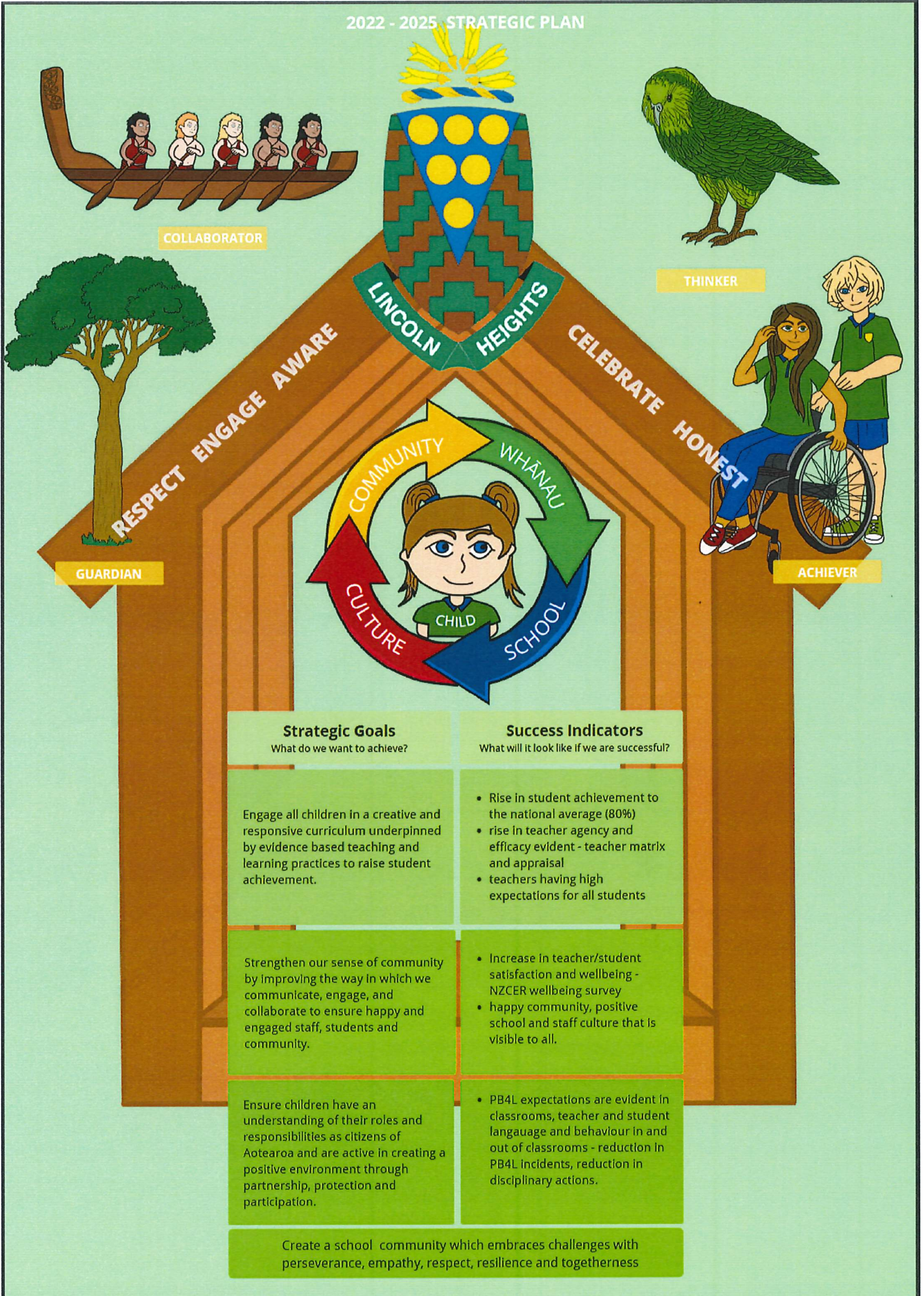
If you are interested in applying for one of these positions, please collect an information pack and application form from the school offices listed above or email [margaret@isap.org.nz](mailto:margaret@isap.org.nz) for the information.

Please either deliver the completed application to any one of the above schools' offices or email your application to [margaret@isap.org.nz](mailto:margaret@isap.org.nz)

**Applications close Friday 16<sup>th</sup> February 2024 at 12 noon.**

All inquiries to: Margaret Campbell, Manager, Waitakere Improving School Attendance Programme.  
Phone: 0274376126 Email: [margaret@isap.org.nz](mailto:margaret@isap.org.nz)

2022 - 2025 - STRATEGIC PLAN



COLLABORATOR

THINKER

GUARDIAN

ACHIEVER

<b>Strategic Goals</b> What do we want to achieve?	<b>Success Indicators</b> What will it look like if we are successful?
Engage all children in a creative and responsive curriculum underpinned by evidence based teaching and learning practices to raise student achievement.	<ul style="list-style-type: none"> <li>• Rise in student achievement to the national average (80%)</li> <li>• rise in teacher agency and efficacy evident - teacher matrix and appraisal</li> <li>• teachers having high expectations for all students</li> </ul>
Strengthen our sense of community by improving the way in which we communicate, engage, and collaborate to ensure happy and engaged staff, students and community.	<ul style="list-style-type: none"> <li>• Increase in teacher/student satisfaction and wellbeing - NZCER wellbeing survey</li> <li>• happy community, positive school and staff culture that is visible to all.</li> </ul>
Ensure children have an understanding of their roles and responsibilities as citizens of Aotearoa and are active in creating a positive environment through partnership, protection and participation.	<ul style="list-style-type: none"> <li>• PB4L expectations are evident in classrooms, teacher and student language and behaviour in and out of classrooms - reduction in PB4L incidents, reduction in disciplinary actions.</li> </ul>

Create a school community which embraces challenges with perseverance, empathy, respect, resilience and togetherness



# Lincoln Heights School

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