

Lincoln Heights School

Annual Report for the year ended 31 December 2018

Ministry Number:	1341
Principal:	Leisha Byrnes
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Lincoln Heights School

Annual Report

For the year ended 31 December 2018

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Lincoln Heights School
Statement of Responsibility
For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflects the financial position and operations of the school.

The School's 2018 financial statements are authorised for issue by the Board.

Jeanette Murphy-Stewart
Full Name of Board Chairperson

Leisha Michelle Anne Bynes
Full Name of Principal

Jeanette Murphy-Stewart
Signature of Board Chairperson

[Signature]
Signature of Principal

13th May 2019
Date:

13 May 2019
Date:

Lincoln Heights School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue				
Government Grants	2	3,759,598	3,696,748	3,595,777
Locally Raised Funds	3	177,084	128,086	122,164
Interest Earned		11,199	8,300	8,346
		<u>3,947,881</u>	<u>3,833,134</u>	<u>3,726,287</u>
Expenses				
Locally Raised Funds	3	83,505	54,868	52,270
Learning Resources	4	2,390,165	2,448,778	2,380,393
Administration	5	259,578	231,237	235,487
Finance Costs		2,283	4,000	3,313
Property	6	1,072,051	1,005,447	987,239
Depreciation	7	89,860	90,385	92,852
Loss on Disposal of Property, Plant and Equipment		1,567	-	7,888
		<u>3,899,009</u>	<u>3,834,715</u>	<u>3,759,442</u>
Net Surplus / (Deficit) for the year		48,872	(1,581)	(33,155)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>48,872</u>	<u>(1,581)</u>	<u>(33,155)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.



Lincoln Heights School
Statement of Changes in Net Assets/Equity

For the year ended 31 December 2018

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Balance at 1 January	567,605	567,605	590,357
Total comprehensive revenue and expense for the year	48,872	(1,581)	(33,155)
Capital Contributions from the Ministry of Education Contribution - Furniture and Equipment Grant	17,652	-	10,403
Equity at 31 December	<u>634,129</u>	<u>566,024</u>	<u>567,605</u>
Retained Earnings	634,129	566,024	567,605
Equity at 31 December	<u>634,129</u>	<u>566,024</u>	<u>567,605</u>

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.



Lincoln Heights School
Statement of Financial Position

As at 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Assets				
Cash and Cash Equivalents	8	437,403	280,607	222,400
Accounts Receivable	9	119,424	120,500	267,487
GST Receivable		6,306	-	-
Prepayments		4,165	6,500	6,665
Inventories	10	4,302	5,000	4,996
Investments	11	30,527	90,000	90,757
		<u>602,127</u>	<u>502,607</u>	<u>592,305</u>
Current Liabilities				
GST Payable		-	19,000	18,900
Accounts Payable	13	182,271	153,500	162,602
Revenue Received in Advance	14	78,494	44,500	63,671
Provision for Cyclical Maintenance	15	11,391	5,717	7,816
Painting Contract Liability - Current Portion	16	21,087	22,719	21,272
Finance Lease Liability - Current Portion	17	13,220	8,500	20,228
Funds Held for Capital Works Projects	18	-	-	79,478
		<u>306,463</u>	<u>253,936</u>	<u>373,967</u>
Working Capital Surplus/(Deficit)		295,664	248,671	218,338
Non-current Assets				
Property, Plant and Equipment	12	442,803	412,273	460,658
		<u>442,803</u>	<u>412,273</u>	<u>460,658</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	64,150	64,401	55,192
Painting Contract Liability	16	29,373	28,019	45,409
Finance Lease Liability	17	10,815	2,500	10,790
		<u>104,338</u>	<u>94,920</u>	<u>111,391</u>
Net Assets		<u><u>634,129</u></u>	<u><u>566,024</u></u>	<u><u>567,605</u></u>
Equity		<u><u>634,129</u></u>	<u><u>566,024</u></u>	<u><u>567,605</u></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



Lincoln Heights School

Statement of Cash Flows

For the year ended 31 December 2018

	2018	2018 Budget	2017
Note	Actual \$	(Unaudited) \$	Actual \$
Cash flows from Operating Activities			
Government Grants	1,368,977	1,188,589	1,078,951
Locally Raised Funds	169,193	128,086	140,269
Goods and Services Tax (net)	(25,206)	29,000	34,793
Payments to Employees	(712,444)	(680,493)	(665,871)
Payments to Suppliers	(503,201)	(475,614)	(495,320)
Interest Paid	(2,283)	(4,000)	(3,313)
Interest Received	10,081	8,000	8,038
Net cash from / (to) the Operating Activities	<u>305,117</u>	<u>193,568</u>	<u>97,547</u>
Cash flows from Investing Activities			
Purchase of PPE (and Intangibles)	(59,429)	(72,821)	(54,670)
Sale/(Purchase) of Investments	60,230	(2,000)	(2,990)
Net cash from / (to) the Investing Activities	<u>801</u>	<u>(74,821)</u>	<u>(57,660)</u>
Cash flows from Financing Activities			
Furniture and Equipment Grant	17,652	-	10,403
Finance Lease Payments	(12,868)	(12,246)	(10,161)
Painting Contract Payments	(16,221)	(15,943)	(16,190)
Funds Held for Capital Works Projects	(79,478)	-	79,478
Net cash from / (to) Financing Activities	<u>(90,915)</u>	<u>(28,189)</u>	<u>63,530</u>
Net increase/(decrease) in cash and cash equivalents	<u>215,003</u>	<u>90,558</u>	<u>103,417</u>
Cash and cash equivalents at the beginning of the year	8 222,400	190,049	118,983
Cash and cash equivalents at the end of the year	<u>8 437,403</u>	<u>280,607</u>	<u>222,400</u>

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.



Lincoln Heights School

Notes to the Financial Statements

For the year ended 31 December 2018

1. Statement of Accounting Policies

Reporting Entity

Lincoln Heights School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.



Lincoln Heights School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carryforward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.



Lincoln Heights School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the School may incur on sale or other disposal.

The School has met the requirements under Schedule 6 Section 28 of the Education Act 1989 in relation to the acquisition of investment securities.

Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.



Lincoln Heights School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings	20-50 years
Furniture and equipment	4-10 years
Information and communication technology	5 years
Leased assets held under a Finance Lease	3-5 years
Library resources	12.5% Diminishing value

Impairment of property, plant, and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment are held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.



Lincoln Heights School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

Revenue Received in Advance

Revenue received in advance relates to fees received from grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to this revenue received in advance, should the School be unable to provide the services to which they relate.

Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the Statement of Cash Flows.

Commitments and contingencies are disclosed exclusive of GST.

Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

2 Government Grants

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	780,023	776,696	756,724
Teachers' salaries grants	1,735,657	1,820,000	1,719,937
Use of Land and Buildings grants	826,968	762,159	762,159
Resource teachers learning and behaviour grants	14,117	-	4,000
Other MoE Grants	333,683	291,589	312,151
Other government grants	69,150	46,304	40,806
	<u>3,759,598</u>	<u>3,696,748</u>	<u>3,595,777</u>

3 Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue			
Donations	45,649	24,800	24,952
Fundraising	16,184	8,800	10,436
Other Revenue	29,296	38,200	31,299
Trading	29,245	31,400	33,329
Activities	29,792	24,886	22,148
Overseas Travel	26,918	-	-
	<u>177,084</u>	<u>128,086</u>	<u>122,164</u>
Expenses			
Activities	27,630	18,486	16,117
Trading	26,457	31,400	31,152
Fundraising costs	1,474	1,751	1,811
Overseas Travel	26,603	500	-
Other Expenses	1,341	2,731	3,190
	<u>83,505</u>	<u>54,868</u>	<u>52,270</u>
	<u>93,579</u>	<u>73,218</u>	<u>69,894</u>

Surplus/ (Deficit) for the year Locally Raised Funds

The school would like to acknowledge the receipt of \$40,000 from The Trusts Community Foundation for the playgrounds and NZ Music Foundation \$3,315 for the Music Programmes.

The Samoan Parents Network fundraised for bilingual students to visit Samoa as part of a cultural trip, visiting other schools and participating in the Samoan Independence day celebrations. There were 7 parents, 3 teachers and 15 students who went on this trip.

4 Learning Resources

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Curricular	40,856	53,615	68,058
Equipment repairs	394	2,000	68
Information and communication technology	20,726	22,517	28,805
Extra-curricular activities	17,488	9,300	11,680
Library resources	1,765	3,450	2,247
Employee benefits - salaries	2,251,999	2,305,093	2,192,263
Staff development	56,937	52,803	77,272
	<u>2,390,165</u>	<u>2,448,778</u>	<u>2,380,393</u>



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

5 Administration

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Audit Fee	6,543	6,351	6,351
Board of Trustees Fees	4,345	5,300	5,260
Board of Trustees Expenses	40,065	12,250	15,590
Communication	7,370	8,900	6,912
Consumables	28,465	19,750	23,909
Legal Fees	1,500	-	-
Other	13,927	18,986	16,717
Employee Benefits - Salaries	139,783	142,000	143,038
Insurance	4,288	4,600	4,620
Service Providers, Contractors and Consultancy	13,292	13,100	13,090
	<u>259,578</u>	<u>231,237</u>	<u>235,487</u>

6 Property

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Caretaking and Cleaning Consumables	11,031	14,400	13,718
Consultancy and Contract Services	66,681	66,300	66,126
Cyclical Maintenance Expense	20,015	21,500	19,676
Grounds	23,716	23,800	15,975
Heat, Light and Water	34,767	33,500	36,519
Rates	88	84	84
Repairs and Maintenance	28,579	23,500	14,892
Use of Land and Buildings	826,968	762,159	762,159
Security	8,756	7,804	7,126
Employee Benefits - Salaries	51,450	52,400	50,964
	<u>1,072,051</u>	<u>1,005,447</u>	<u>987,239</u>

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7 Depreciation

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Buildings	9,003	8,000	8,595
Furniture and Equipment	34,081	32,000	33,606
Information and Communication Technology	23,212	26,000	30,382
Leased Assets	19,671	21,000	16,269
Library Resources	3,893	3,385	4,000
	<u>89,860</u>	<u>90,385</u>	<u>92,852</u>



Lincoln Heights School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

8 Cash and Cash Equivalents

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash on Hand	310	310	310
Bank Current Account	81,492	190,297	131,995
Bank Call Account	8,805	9,000	8,791
Short-term Bank Deposits	346,796	81,000	81,304
Cash and cash equivalents for Cash Flow Statement	<u>437,403</u>	<u>280,607</u>	<u>222,400</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9 Accounts Receivable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Receivables	13,183	25,000	25,497
Receivables from the Ministry of Education	-	-	145,234
Interest Receivable	1,942	500	824
Teacher Salaries Grant Receivable	104,299	95,000	95,932
	<u>119,424</u>	<u>120,500</u>	<u>267,487</u>
Receivables from Exchange Transactions	15,125	25,500	26,321
Receivables from Non-Exchange Transactions	104,299	95,000	241,166
	<u>119,424</u>	<u>120,500</u>	<u>267,487</u>

10 Inventories

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Stationery	1,167	2,000	1,776
School Uniforms	3,135	3,000	3,220
	<u>4,302</u>	<u>5,000</u>	<u>4,996</u>

11 Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	30,527	90,000	90,757
	<u>30,527</u>	<u>90,000</u>	<u>90,757</u>



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

12 Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Buildings	197,502	6,674	-	-	(9,003)	195,173
Furniture and equipment	146,160	48,042	-	-	(34,081)	160,121
Information and communication technology	54,761	-	-	-	(23,212)	31,549
Leased assets	34,239	14,143	-	-	(19,671)	28,711
Library resources	27,996	4,712	(1,566)	-	(3,893)	27,249
Balance at 31 December 2018	460,658	73,571	(1,566)	-	(89,860)	442,803

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Buildings	292,344	(97,171)	195,173
Furniture and equipment	438,014	(277,893)	160,121
Information and communication technology	325,624	(294,075)	31,549
Leased assets	78,455	(49,744)	28,711
Library resources	64,919	(37,670)	27,249
Balance at 31 December 2018	1,199,356	(756,553)	442,803

The Board considers that no assets have suffered an impairment during the year.

The net carrying value of equipment held under a finance lease is \$28,711 (2017: \$34,239).

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Buildings	187,943	18,154	-	-	(8,595)	197,502
Furniture and equipment	160,855	25,914	(7,003)	-	(33,606)	146,160
Information and communication technology	80,536	4,607	-	-	(30,382)	54,761
Leased assets	41,716	8,792	-	-	(16,269)	34,239
Library resources	26,886	5,995	(885)	-	(4,000)	27,996
Balance at 31 December 2017	497,936	63,462	(7,888)	-	(92,852)	460,658

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Buildings	285,669	(88,167)	197,502
Furniture and equipment	400,439	(254,279)	146,160
Information and communication technology	347,719	(292,958)	54,761
Leased assets	64,312	(30,073)	34,239
Library resources	63,776	(35,780)	27,996
Balance at 31 December 2017	1,161,915	(701,257)	460,658



Lincoln Heights School

Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

13 Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	48,670	26,000	26,366
Accruals	4,362	4,500	10,495
Employee Entitlements - salaries	106,531	95,000	97,955
Employee Entitlements - leave accrual	22,708	28,000	27,786
	<u>182,271</u>	<u>153,500</u>	<u>162,602</u>
Payables for Exchange Transactions	182,271	153,500	162,602
	<u>182,271</u>	<u>153,500</u>	<u>162,602</u>

The carrying value of payables approximates their fair value.

14 Revenue Received in Advance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Grants in Advance - Ministry of Education	77,698	42,000	42,670
Other	796	2,500	21,001
	<u>78,494</u>	<u>44,500</u>	<u>63,671</u>

15 Provision for Cyclical Maintenance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Provision at the Start of the Year	63,008	63,008	48,416
Increase to the Provision During the Year	20,015	21,500	19,676
Use of the Provision During the Year	(7,482)	(14,390)	(5,084)
Provision at the End of the Year	<u>75,541</u>	<u>70,118</u>	<u>63,008</u>
Cyclical Maintenance - Current	11,391	5,717	7,816
Cyclical Maintenance - Term	64,150	64,401	55,192
	<u>75,541</u>	<u>70,118</u>	<u>63,008</u>

16 Painting Contract Liability

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Liability	21,087	22,719	21,272
Non Current Liability	29,373	28,019	45,409
	<u>50,460</u>	<u>50,738</u>	<u>66,681</u>

In 2004 the Board signed an agreement with Programme Maintenance Services Ltd (the contractor) for an agreed programme of work covering a fourteen year period. The programme provides for 2 exterior repaints of the Ministry owned buildings in 2014 and 2021, with regular maintenance in subsequent years. The agreement has an annual commitment of \$21,272. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect of the time value of money.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

17 Finance Lease Liability

The school has entered into a number of finance lease agreements for computers and a photocopier.
Minimum lease payments payable (includes interest portion):

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	14,695	13,220	22,290
Later than One Year and no Later than Five Years	11,707	10,815	11,537
	<u>26,402</u>	<u>24,035</u>	<u>33,827</u>

18 Funds Held for Capital Works Projects

During the year the school received and applied funding from the Ministry of Education for the following capital works projects:

	2018	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
MOE Classrooms & Toilet Blk Rationalisation	<i>completed</i>	79,478	14,047	100,200	(6,675)	-
Totals		<u>79,478</u>	<u>14,047</u>	<u>100,200</u>	<u>(6,675)</u>	<u>-</u>

	2017	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M) \$	Closing Balances \$
MOE Classrooms & Toilet Blk Rationalisation	<i>in progress</i>	-	90,198	10,720	-	79,478
5YA Blocks 1&3	<i>completed</i>	-	16,175	16,175	-	-
Totals		<u>-</u>	<u>106,373</u>	<u>26,895</u>	<u>-</u>	<u>79,478</u>

19 Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

20 Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	4,345	5,260
Full-time equivalent members	0.22	0.13
<i>Leadership Team</i>		
Remuneration	332,321	302,399
Full-time equivalent members	3.00	3.00
Total key management personnel remuneration	<u>336,666</u>	<u>307,659</u>
Total full-time equivalent personnel	<u>3.22</u>	<u>3.13</u>

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	110-120	140-150
Benefits and Other Emoluments	0-5	0-10
Termination Benefits	20-25	-

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
100-110	1	-
	<u>1</u>	<u>-</u>

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21 Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual	2017 Actual
Total	\$24,000	-
Number of People	1	-



Notes to the Financial Statements (cont.)

For the year ended 31 December 2018

22 Contingencies

There are no contingent liabilities and no contingent assets as at 31 December 2018.

(Contingent liabilities and assets as at 31 December 2017: nil)

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

23 Commitments

(a) Capital Commitments

The Board considers there to be no contractual commitments at the above date other than those disclosed in the preceding financial statements and detailed below.

(Capital commitments as at 31 December 2017: nil)

24 Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but "attempts" to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

25 Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

	2018	2018	2017
	Actual	Budget	Actual
	\$	(Unaudited)	\$
		\$	
Loans and Receivables			
Cash and Cash Equivalents	437,403	280,607	222,400
Receivables	119,424	120,500	267,487
Investments - Term Deposits	30,527	90,000	90,757
Total Loans and Receivables	587,354	491,107	580,644
Financial liabilities measured at amortised cost			
Payables	182,271	153,500	162,602
Finance Leases	24,035	11,000	31,018
Painting Contract Liability	50,460	50,738	66,681
Total Financial Liabilities Measured at Amortised Cost	256,766	215,238	260,301

26 Events After Balance Date

There were no significant events after the balance date that impact these financial statements. (2017: Nil)



INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF LINCOLN HEIGHTS SCHOOL'S FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

The Auditor-General is the auditor of Lincoln Heights School (the School). The Auditor-General has appointed me, Kurt Sherlock, using the staff and resources of Crowe Horwath New Zealand Audit Partnership, to carry out the audit of the financial statements of the School on his behalf.

Opinion

We have audited the financial statements of the School on pages 2 to 18, that comprise the statement of financial position as at 31 December 2018, the statement of comprehensive revenue and expense, statement of changes in net assets/equity and statement of cash flows for the year ended on that date, and the notes to the financial statements that include accounting policies and other explanatory information.

In our opinion the financial statements of the School:

- present fairly, in all material respects:
 - its financial position as at 31 December 2018; and
 - its financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector – Public Benefit Entity Standards, Reduced Disclosure Regime.

Our audit was completed on 15 May 2019. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board of Trustees and our responsibilities relating to the financial statements, we comment on other information, and we explain our independence.

Basis for our opinion

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Board of Trustees for the financial statements

The Board of Trustees is responsible on behalf of the School for preparing financial statements that are fairly presented and that comply with generally accepted accounting practice in New Zealand. The Board of Trustees is responsible for such internal control as it determines is necessary to enable it to prepare financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Board of Trustees is responsible on behalf of the School for assessing the School's ability to continue as a going concern. The Board of Trustees is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to close or merge the School, or there is no realistic alternative but to do so.

The Board of Trustees' responsibilities arise from the Education Act 1989.

Responsibilities of the auditor for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers taken on the basis of these financial statements.

For the budget information reported in the financial statements, our procedures were limited to checking that the information agreed to the School's approved budget.

We did not evaluate the security and controls over the electronic publication of the financial statements.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board of Trustees.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board of Trustees and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the School's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the School to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- We assess the risk of material misstatement arising from the Novopay payroll system, which may still contain errors. As a result, we carried out procedures to minimise the risk of material

errors arising from the system that, in our judgement, would likely influence readers' overall understanding of the financial statements.

We communicate with the Board of Trustees regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arises from the Public Audit Act 2001.

Other information

The Board of Trustees are responsible for the other information. The other information obtained at the date of our report is the Analysis of Variance, Kiwisport Report, and the Board of Trustees listing but does not include the financial statements, and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

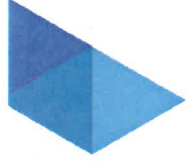
Independence

We are independent of the School in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1 (Revised): *Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the School.



Kurt Sherlock
Crowe Horwath New Zealand Audit Partnership
On behalf of the Auditor-General
Auckland, New Zealand



School Name:	Lincoln Heights School	School Number:	1341																																				
Strategic Aim:	<p>School Improvement 2018 Plan</p> <p>Improve outcomes for all students, particularly Maori, Pasifika and children with special educational needs.</p>																																						
Annual Aim:	<p>There were no specific targets set in 2018 in relation to student achievement - this was in part due to the absence of the principal. To ensure that the school had a strategic direction, the SLT decided to use the targets established by the Kāhui Ako.</p>																																						
Target:	<p>To increase student achievement in mathematics, reading and writing through an increased focus on student need.</p>																																						
Baseline Data:	<table border="0"> <tr> <td>Reading 2017 Data - At or Above</td> <td>59% All</td> <td>57% Māori all</td> <td>60% Pacific</td> <td>58% Boys</td> <td>49% Year 2</td> </tr> <tr> <td>Reading 2018 Data</td> <td>53% All</td> <td>52% Māori all</td> <td>47% Pacific</td> <td>46% Boys</td> <td>32% Year 2</td> </tr> <tr> <td>Writing 2017 Data - At or Above</td> <td>51% All</td> <td>43% Māori all</td> <td>53% Pacific</td> <td>49% Boys</td> <td>35% Year 5*</td> </tr> <tr> <td>Writing 2018 Data</td> <td>53% All</td> <td>46% Māori all</td> <td>55% Pacific</td> <td>43% Boys</td> <td>26% Year 6*</td> </tr> <tr> <td>Mathematics 2017 Data</td> <td>50% All</td> <td>37% Māori all</td> <td>45% Pacific</td> <td>48% Boys</td> <td>35% Year 5*</td> </tr> <tr> <td>Mathematics 2018 Data</td> <td>47% All</td> <td>37% Māori all</td> <td>49% Pacific</td> <td>51% Boys</td> <td>23% Year 6*</td> </tr> </table> <p>* Indicates results for the year level cohort – boys only</p>			Reading 2017 Data - At or Above	59% All	57% Māori all	60% Pacific	58% Boys	49% Year 2	Reading 2018 Data	53% All	52% Māori all	47% Pacific	46% Boys	32% Year 2	Writing 2017 Data - At or Above	51% All	43% Māori all	53% Pacific	49% Boys	35% Year 5*	Writing 2018 Data	53% All	46% Māori all	55% Pacific	43% Boys	26% Year 6*	Mathematics 2017 Data	50% All	37% Māori all	45% Pacific	48% Boys	35% Year 5*	Mathematics 2018 Data	47% All	37% Māori all	49% Pacific	51% Boys	23% Year 6*
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Actions <i>What did we do?</i>	Outcomes <i>What happened?</i>	Reasons for the variance <i>Why did it happen?</i>	Evaluation <i>Where to next?</i>
<ul style="list-style-type: none"> Increased Leadership instructional time in mathematics We increased PD in maths content - working with Bobbie Hunter Rescheduled meetings to align with the assessment and inquiry times Focused our PLD on Team Leaders to ensure their capacity was increased. 	<p>Team leaders and SLT increased average instructional maths time. As a result of this, the SLT were able to identify areas of need across the school, both in relation to student need and teacher capability.</p> <p>Teacher confidence increased and there was better understanding of the DMIC process. Working with Bobbie allowed teachers to better understand the theory behind the practise.</p> <p>By aligning the meeting schedule and inquiry times we were better able to support teachers with this process. It also enabled the SLT to identify that most teachers were not confident with the inquiry process.</p> <p>Focussing PLD initially on Team Leaders led to their confidence increasing as they were better able to allay team fears and</p>	<p>With the uncertainty of our leadership structure last year the school was in a state of flux and change.</p> <p>While there was a focus on teaching and learning, the main focus was on maintaining the school culture and supporting the staff and children.</p> <p>Through our work with Viviane we were able to confidently make the decision to discontinue our work with Bobbie Hunter and DMIC as it was having limited impact on our data - both at an OTJ and standardised testing level.</p> <p>Our work with a SAF supported our identification of key areas to focus on and reinforced our desire to focus on AforL and ensure teachers were using data effectively.</p> <p>There is some correlation between our moderation focus and our</p>	<p>Although our data has not improved, as a school we have a greater understanding of why and what our next steps are.</p> <p>We had a successful ERO visit in term 4, through the SAF project and the ERO process, we were able to identify a number of areas for improvement and ways we could strengthen existing practise.</p> <p>Our 3 areas for development next year are:</p> <ul style="list-style-type: none"> PLD in Assessment for Learning Increased whanau engagement Consolidation of Lincoln Heights Maths <p>As a school we are committed to raising student achievement in 2019.</p>

<ul style="list-style-type: none"> Continued PLD with Viviane Robinson on OTL and middle leadership. Focus on developing moderatio practises 	<p>support their team with a greater understanding of the expectation and experience.</p> <p>Our ongoing work with Viviane has helped the SLT to probe deeper into their own practise and to be better able to question what is happening in classrooms.</p> <p>The process has allowed us to ensure that we are more confident in the reliability of the data being shared. It has also allowed us to identify teachers who need additional support in this area. Through the process we also identified the need for greater understanding of the relationship between assessment and planning. This led to the decision to focus on Assessment for Learning in 2019.</p>	<p>decline in some areas as the reliability of our assessment increased with PLD.</p>
Planning for next year:		
<p>In 2019 we aim to:</p> <ul style="list-style-type: none"> Change our maths delivery to utilize the dialogic approach, but include a focus on specific teacher directed learning Undertake PLD in Assessment for Learning Develop curriculum teams Stock-take resources to ensure spending is aligned with need Embed Teaching as inquiry Align school goals to Kāhui Ako achievement aims 		

Lincoln Heights School



2018 Kiwisport Report

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2018, the school received total Kiwisport funding of \$5559.93 (excluding GST).

The funding was spent as our school contribution to the sport activator jointly funded by Sport Waitakere.

This initiative allows our school to have access to a sports coordinator one day a week who:

- supports our teachers to improve their practice in the teaching and assessment of sports skills
- accesses and coordinates different sporting bodies to provide coaching or class sporting opportunities
- mentors parent, student and teacher coaches
- supports with the organisation of within school sports days such as cross country and athletics
- supports with organisation of cluster wide sports days
- trains and supports our student sports coordinators
- liaises with external agencies and identify the best opportunities for students
- provides after school sporting opportunities to our cluster schools where students can access sports across the schools
- leads lunch time sports activities and encourages active and fair play during lunchtime.

All teachers and children have the opportunity throughout the year to work with our sports coordinator and benefit from the reduced ratio and increased focus on skills teaching and active sports participation regardless of ability or need.


Leisha Byrnes
ACTING PRINCIPAL

Lincoln Heights School
Members of the Board of Trustees
 For the year ended 31 December 2018

Name	Position	How position on Board gained	Occupation	Term Expired/Expires
Debbie Waikato	Principal			Resigned posn 09/18
Leisha Byrnes	Acting Principal			
Jeanette Murphy-Stewart	Chairperson	Elected	Community Dvlpmt Officer	2019
Gordon Irving	Staff Trustee	Elected 26/10/18	LHS Property Manager	2021
Tania Irwin	Staff Trustee	Elected 20/5/16	Teacher	Resigned 08/18
Simon Auva'a	Trustee	Elected 10/6/16	Builder	Resigned 02/18
Raewyn Clark	Trustee	Elected 8/12/17	Stay at home mum	2020
Lillian Hansell	Trustee	Elected 10/6/16	Stay at home mum	2019
Andrew Lile	Trustee	Elected 8/12/17	Music teacher	2020